

Valid until 31st March 2022

1. Name of the person who has died

 Full name _____

 Address _____

Postcode _____ Date of birth _____

Date of death _____ Age _____

2. What do you wish to arrange?

- A Burial An Ashes Interment
 The rights are pre-purchased, Reg No. _____

 I would also like to reserve an additional plot for

Name _____

 Address _____

_____ Postcode _____

 Date of birth _____ Ashes or burial?

Please note - Woodland creation is ongoing and as new trees are planted, roots grow and branches spread, future grave locations cannot be predetermined

3. Form giving authority to bury/inter

 Please send the original form(s) to us Received

- Registrar's Green Form, or
 Coroner's Certificate, or
 Cremation Certificate, or
 Other _____

Form Ref. No. /date _____

Office use:

Plot Ref: _____

PGM	PGM	PGM
_____	_____	_____

 Notes _____

 Added to Calendar; Coffin size OK; BN issued

 Res plots on plan; Certs issued; Inv.# _____

 Paid £ _____ by FD, Appl, by BACS/Chq/Cash?

 Payment OK? Date _____

Return by: Fax: 0843 22 77 235 or Email: henley@leedam.com
 Tel: 01600 716438 | Website: <http://www.henleynaturalburials.co.uk/>

4. Requested date:

 Day: _____ GD; Cust

Arrival time _____ departure _____

5. Funeral Co. _____

Contact _____

Tel _____

Email _____

6. What type of event are you planning?

- Simple committal with a graveside service
 Committal after a service elsewhere
 A longer celebration of life
 Other _____

Numbers expected: people _____ / cars _____

 Special requests: _____

Tell people to wear suitable clothes and shoes (or wellies), and perhaps to bring folding chairs and blankets.

7. The family representative on the day will be:

Mobile (optional) _____

8. Will you use a celebrant or minister? Yes / No

Name _____

9. Who will bear the coffin?

- Funeral director's staff, or Friends and family, or
 A combination of these

Please read and circulate our guide to health and safety
<http://www.leedam.com/health--safety.html>

10. Type and size of coffin, shroud or casket

Materials: _____

Max. external size - leave blank if not actually measured

Length: _____ Width: _____ Height: _____

Confirmed by: _____

11. Environmental responsibility

- No embalming chemicals are being used
 Coffin/casket is made from only natural materials
 Coffin/casket is lined with calico, not plastic
 No unspecified objects are inside the coffin/casket

1st April 2021 - 31st March 2022

12. Payment options

Full payment is required at least two days before the burial or interment.

RIGHT OF BURIAL (graves are single occupancy only)	
<input type="radio"/> Right of Burial, £1620	£
<input type="radio"/> Additional Right of Burial, £1620	£
<input checked="" type="radio"/> Registration Fee, £200	£ 200
<input type="radio"/> Memorial Plaque (25yrs), £280	£
<input type="radio"/> Weekend attendance charge, £60	£
TOTAL:	£

RIGHT OF ASHES INTERMENT	
<input type="radio"/> Right of Ashes Interment, £810	£
<input type="radio"/> Additional ashes interment, £810	£
<input checked="" type="radio"/> Registration Fee, £200	£ 200
<input type="radio"/> Memorial Plaque (25yrs), £280	£
<input type="radio"/> Weekend attendance charge, £60	£
TOTAL:	£

to be paid by bank transfer to Leedam Natural Heritage, A/c 06006136, S/c 80-02-38, quoting ref: HeTh+Yourname

13. Signature and declaration

I declare that the information given on this form is accurate. I am the person to whom all correspondence should be sent and am responsible for paying the amounts shown above and confirm that I have read, printed or saved a copy of the Terms and Conditions which apply (<http://www.leedam.com/burial-contract-terms.html>) and understand that on completing this application I am bound by the Terms and Conditions

IMPORTANT Please let us know if your contact details change

Signature _____ Full Name _____

Home address As above] _____

Postcode _____

Telephone _____ Mobile _____

Email _____

Date _____ Relationship to 1. _____

How did you find out about us?

14. How we use your personal data and updates

We would like to contact you about future matters concerning the burial ground and any new options that might become available. If you agree to being contacted this way please tick the relevant boxes: Email, Phone

You can withdraw your consent at any time. You may miss out on essential communications if you don't opt-in but we respect your choices if you decline. Personal data you supply will be used to confirm the purchase and to register rights sold at the burial ground. We share details of the event and the people involved with the custodian to prepare them for your arrival. We may also use it for statistical analysis. We will not share your data with other organisations. Further information www.leedam.com/privacy-policy

We are obliged to keep a register of all burials and interments, recording the date of burial, names in full, age, address and grave number. By law, this data must be accessible to the public.

15. Separate grave digging charges (Please do not combine these with the payment above)

GRAVE DIGGING FOR A BURIAL	
<input type="radio"/> Single depth grave - weekdays	£450
<input type="radio"/> Single depth grave Saturday	£670
<input type="radio"/> by BACS to Azalea Landscapes, 20-01-09, 93897664, quoting ref: HeTh+Yourname	

PREPARING FOR AN ASHES INTERMENT	
<input type="radio"/> Weekday interment	£140
<input type="radio"/> Saturday interment	£210
<input type="radio"/> by BACS to Azalea Landscapes, 20-01-09, 93897664, quoting ref: HeTh+Yourname	

1st April 2021 - 31st March 2022

16. COVID-19 Test, Trace & Protect information

- Attendance at funerals is by invitation only.
- Please record and retain a list of names and contact information for all those invited.
- Appoint an 'usher' to check people in at the entrance using the list.
- Remind everyone to keep the required 2m distance.

The reason for this is to comply with Government requirements for Test, Trace, Protect information. These details should be made available to NHS should the need arise. A format for recording your funeral attendees is appended.

Your co-operation is much appreciated and helps us to keep you, your family, our staff and our country safe.

Confidentiality:

The information you record and give will be confidential and will only be used by NHS to contain the virus. It will not be shared with other bodies. All information will be held for 21 days after the service and then destroyed.

Declaration:

- I am the applicant, and I agree to share information on attendees directly with NHS should the need arise
- I am the applicant, and I agree that the Funeral Director can, on my behalf share the required information with NHS should the need arise
- I am the applicant, and I do not agree to share information on attendees but agree to be contacted by NHS should the need arise

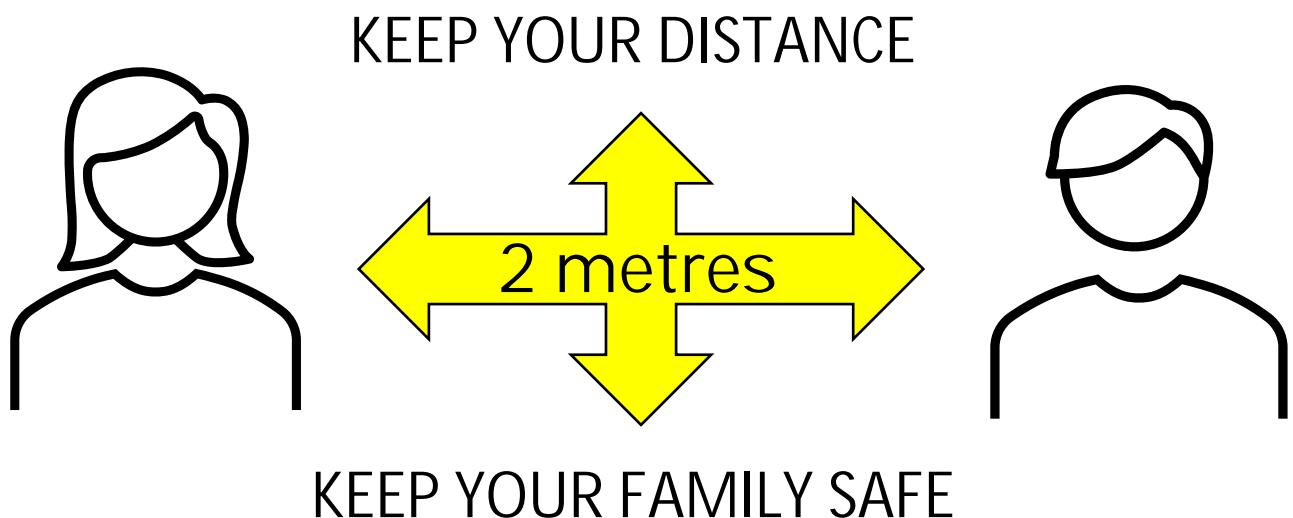
Funeral Director Co: _____ tel: _____

Applicant name: _____ tel: _____

Applicant signature¹: _____ date: _____

IMPORTANT

At a funeral it is understandably very difficult for people to maintain social distancing, however, we must do everything we can to minimise the risk of exposure to coronavirus.



¹ The Funeral Director may sign on behalf of the applicant under the following conditions:

- a) The document has been read and explained to the applicant and they understand what they are consenting to
- b) The full name and contact telephone number of the applicant is included

NHS Test/Trace/Protect Record

Henley natural burial ground

Date of service _____

Name	Tel
1	
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NHS Test/Trace/Protect Record

Henley natural burial ground

Date of service _____

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